

Position: Birthday Party Host
Supervisor: Executive Director
Full time/part time: Part-time
Exempt/Non-exempt: Non-exempt

The Children’s Museum of St. Tammany seeks energetic and organized individuals to join our team to host children’s birthday parties at the museum. This position will aid in the execution of up to 10 parties each weekend providing an enjoyable and memorable atmosphere for the party guests.

Responsibilities

- Serve as a host for birthday parties inside and out
- Facilitate themed activity for up to 40 children at the party
- Interact with families and children during their visit at CMST
- Set up for parties/events
- Clean up for parties/events
- Additional duties as assigned

Qualifications and Skills

- Must be at least 17 years old
- Available to work weekends
- Some knowledge of working with children ages 0-8 and their caregivers with patience and understanding
- Excellent verbal communication skills
- Must work productively in an unstructured environment
- Ability to work well with a diverse group of staff and volunteers
- Ability to stand and walk around for extended periods
- Ability to bend, kneel and lift up to 50 pounds
- Facepainting experience a plus
- Background/fingerprint checks will be completed
- Ability to multi-task

Schedule

Part-time, 10-14 hours a week, Saturdays & Sundays

Apply

Please complete an employment application on our website www.cmstkids.org and send to info@cmstkids.org with “[Your Last Name] – Birthday Party Host” in the subject line.

Applications will be reviewed and only those candidates selected for an interview will be contacted. No telephone calls or follow-up emails for position inquiries, please.

CMST is an equal opportunity employer. We value a diverse workforce and an inclusive culture. CMST encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, disability or veteran status.